

Minutes of the Program-Level Assessment Committee (PAC)
November 18, 2016, 9:00am
Humanities and Social Sciences Room 3035

Meeting called to order: 9:00am by Chairperson Dr. Summer DeProw

Members present: Dr. Kim Davis, Dr. Summer DeProw, Dr. Lillie Fears, Dr. David Harding, Dr. Gina Hogue, Ms. Nikesha Nesbitt, Dr. Chris Peters, Dr. Melodie Philhours, Dr. Topeka Small, , and Dr. Stacy Walz, Dr. Karen Wheeler.

Members Absent: Ms. Shelley Gipson, Dr. Anne Grippo (proxy attended), Dr. Donald Kennedy, Dr. Paul Mixon, Dr. Deborah Chappel Traylor and Mr. Chad Whatley.

Proxy: Dr. John Pratte for Dr. Anne Grippo

Guests: Dr. Sarath Nonis and Dr. Shane Hunt

Welcome and refreshments.

Introduction of guests: Dr. Sarah Nonis, November Professor of the Month, Dr. Shane Hunt, Dean, College of Business.

Professor of the Month presentation:

November Professor of the Month, Dr. Sarath Nonis' interview video was played which also featured one of his students, Mr. Zach Jones, a senior Marketing major. Dr. DeProw presented the Professor of the Month award plaque to Dr. Nonis. Dr. Hunt had compliments and spoke about Dr. Nonis' many awards and his continuous improvement and ideas. Dr. Philhours commented about how Dr. Nonis uses current issues in all his class assignments/projects such as his Learn@State 2016 presentation regarding the Iowa primaries.

Meeting Minutes: Meeting minutes from the October 21st meeting were reviewed by the members. Motion to approve by Dr. Harding and seconded by Dr. Fears. Minutes approved.

Committee Updates:

Learn@State Committee– Dr. Chris Peters gave an update. Co-Curricular added and will be more encompassing. Goal for 2017 is to increase participation by 10%. Last year's program is to be posted on the Assessment website. Possible plan to have booths or tables showcasing areas on campus that are helpful such as Starfish, Writing Center, etc. Deadlines for presentation registration are posted on the Assessment website.

Grant Committee- No Report

Professor-of-the-Month Committee- Update by Dr. Lillie Fears. Currently interviewing selected professors. The awardees have been selected through May 2017.

Peer Review Committee- Update by Dr. Walz. A second rubric has been created. The first one was for assessment plans. This is for assessment reports. A handout was reviewed by committee representatives. Instrument is color-coded as before for at a glance observation. Numbering has been added for scoring. Comments were made concerning using numbers and the distribution and weighting by category. Color system is very good. Possibly instead of *Bonus Points* column added, maybe use a *thumbs up* or *kudos* instead. .

A-State Assessment Committee: Update by Dr. Philhours. Committee has met twice and working on ULO's. Two students are now on the committee, 1 grad and 1 undergrad which has helped bring student insight. ULO Ranking Survey was completed by the PAC representatives and gathered to be tallied.

HLC Report: Dr. DeProw shared the results of the recent interim report. No more reports are due. We will continue to refine processes.

Meeting adjourned at 10:55am.

JM 12/13/16